

Portland Custodians' Civil Service Board  
Established 1937  
November 8, 2022  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the November 8, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on November 8, 2022, via Google Meet. Mr. Frank Leavitt hosted the meeting remotely from a conference in New Orleans. Ms. Nadia Sanchez Rivera set in for Ms. Sabedra who was on vacation. CCSB Chair Brian Caufield and Board Member Laird Cusack were present via Google Meet. The presiding officer of the meeting was Brian Caufield. Board Secretary Jo McClain, also remote, was unable to timely log in.

The meeting was called to order at 4:04 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes**

The Minutes of the last meeting (October 25, 2022) were approved as submitted.

### **2. Approval of Hiring List**

Statistics provided by Mr. Leavitt for this meeting indicated a total of 31 applicants, 20 who took the test, and 12 who were interviewed. The average test score was 97.4%, the average interview score was 67%, and the overall average was 82.2%. Eleven candidates were on the hiring list.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

There being no other business the meeting was adjourned at 4:07, with the next meeting scheduled for November 22, 2022, under the current two week scheduling.

Jo McClain  
CCSB Secretary